

EMT Academy Rules

- 1) Attendance – 3 days is the maximum number of absences allowed in order to graduate. The lead instructor must approve excused absences ahead of time.
- 2) Food – Water is the only item allowed in the classroom
- 3) Tobacco Products – Use of all tobacco products (smoking and non-smoking) is approved only in designated areas
- 4) Clothing – Students or their sponsoring agency are required to provide uniforms as outlined in the course syllabus
- 5) No caps or glasses other than prescription glasses are permitted in the classroom.
- 6) Male students shall be clean-shaven.
- 7) Physical Conditioning – Students will be required to pass the Physical Agility Test
- 8) Personal Injury & Illness – students shall report any injury/illness to the lead instructor immediately
- 9) Roll call will be held each day when students line up to receive the days instructions. Students must be dressed in proper uniform at the time of roll call. If a student is tardy it will be documented, two tardies equals one absence.
- 10) Prior to the beginning of class students will line up at “attention” and prepare to receive the days instructions. At the end of class students will line up to be dismissed.
- 11) Students shall be respectful and courteous to classmates, staff and visitors. Respect for authority shall be demonstrated at all times.
- 12) Students shall greet staff, instructors, and visitors by “sir” and “ma’am” or by their rank or title.
- 13) When an Instructor enters the classroom, all conversation will cease.
- 14) Students will speak in a clear voice. Phrases such as Yah, Uh Huh, and Ok are not acceptable.
- 15) Class will be conducted in a formal, no-nonsense type of environment; horseplay will not be tolerated.
- 16) The classroom will be kept clean and orderly. Chairs will be placed back in a meeting style forum at the end of class.
- 17) Whenever you leave the classroom, your chair will be pushed up to the table.
- 18) Upon completion of skill evaluations students will place equipment back in its proper location.
- 19) At times students may be given special work such as cleaning or pitting an ambulance as deemed necessary by the lead instructor
- 20) The lead instructor shall set lunch and break times on a daily basis. Students shall report to class after lunch and breaks on time.
- 21) No student shall leave without permission.
- 22) The use of profane, racist, sexist, or derogatory statements directed at individuals or groups will not be tolerated in the classroom.
- 23) Students shall successfully complete all practical requirements as outlined by the Virginia Office of EMS.
- 24) Disciplinary notice will become a part of the students file.
- 25) Three disciplinary notices will result in dismissal from class.
- 26) **SLEEPING IN CLASS WILL NOT BE TOLERATED.** Anyone sleeping in class will be subject to dismissal from class for the remainder of the day.
- 27) **ABSOLUTELY NOT CELL PHONES OR OTHER ELECTRONIC DEVICES** will be allowed in the classroom at any time. Anyone with a cellphone will be subject to dismissal from class.